

File No. : EJ03450001

Date : 13 October 2011

To all relevant stakeholders,

**Invitation to Participate in Stakeholder Consultation in the Surveillance Audit of Kedah Forest Management Unit (FMU) for Forest Management Certification**

This is to inform that SIRIM QAS International Sdn Bhd (SIRIM QAS International) will conduct Surveillance Audit for forest management certification on Kedah FMU managed by Kedah State Forestry Department.

SIRIM QAS International is a certification body accredited by the Department of Standards. This audit will assess the forest management practices of Kedah FMU against the requirements of the MC&I (2002) related to economic, social and environmental aspects. The surveillance audit will be conducted on 14-17 November 2011.

The Kedah FMU information are as below:

Location	Kedah State
Size of FMU	307,046 ha
Forest Type	Dry Inland Forest
Main species	Dipterocarps & Non-Dipterocarps
Current Forest Management System	Sustainable Forest Management

The Audit Team assigned for the Surveillance Audit of the above FMU consist of the following auditors:

- 1) Dr Yap Son Kheong – Lead Auditor (Forester/Ecologist)
- 2) Khairul Najwan Ahmad Jahari – Auditor (Forester)

The following is a short description of the audit process and a tentative itinerary:

1. Invitation to public to solicit comments on the FMU seeking for certification;
2. Audit planning;
3. Field audit on representative samples of forest sites and operation within the FMU;
4. Stakeholder consultation involving private interviews, discussions or small group meetings with local communities surrounding the FMU;
5. Closing Meeting with representative of FMU to present preliminary findings of the audit;
6. Preparation of draft Audit Report describing the audit process and findings.
7. Submission of final Audit Report to the Head of Food, Agriculture and Forestry Section of SIRIM QAS International; and
8. Disclosure of public summary



MSC/FM/DEKEDAH  
Issue 4 Rev 0



MS ISO/IEC 17025  
CALIBRATION /TESTING  
SAMM NO. 085 SAMM NO. 086  
SAMM NO. 087 SAMM NO. 219  
SAMM NO. 231 SAMM NO. 240  
SAMM NO. 296 SAMM NO. 354  
SAMM NO. 377



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As part of the audit process for forest management certification, SIRIM QAS International invites stakeholders to provide comments and feedback on the Kedah FMU forest management practices against the requirements of the *MC&I* (2002). Topics that you may wish to comment on are as follows:

1. Environmental protection;
2. Biodiversity conservation;
3. Opportunities for employment;
4. Community relations and workers rights;
5. Benefits from the forest;
6. Your relationship with the FMU;
7. Suggestions for improvement.

Stakeholders who wish to give input and comment(s) can also access SIRIM QAS International at [www.sirim-qas.com.my](http://www.sirim-qas.com.my) . SIRIM QAS International welcomes input and comment(s) either public or confidential in whatever form most convenient and secure to you. We appreciate if the input or comment(s) is given prior to the conduct of the audit by using the attached reply slip. Your input and comment(s) is valuable to SIRIM QAS International in the auditing process.

Please be informed that your input and feedback will be kept confidential available only to SIRIM QAS International and members of the audit team. SIRIM QAS International looks forward to receiving your comments.

Thank you for your cooperation.

Yours sincerely,



**RADZIAH MOHD DAUD**

Head

Food, Agriculture and Forestry Section

Management System Certification Department

SIRIM QAS International Sdn Bhd

**REPLY SLIP**

Date :

Head  
Food, Agriculture and Forestry Section  
Management System Certification Department  
SIRIM QAS International Sdn Bhd  
Building 4, SIRIM Complex  
1, Persiaran Dato' Menteri  
Section 2, P.O. Box 7035  
40911 SHAH ALAM  
SELANGOR DARUL EHSAN

(Attn : Pn Radziah Mohd Daud)

Fax No.: 03-5544 6763

**Invitation for stakeholders' comments on Kedah Forest Management Unit (FMU) for MTCS Forest Management Certification.**

I would like to inform that I have / have no comments on the Kedah Forest Management Unit (FMU) to be verified by the audit team during Surveillance Audit on the FMU.

My comments are as follows: (please attach comment if the space below is adequate)

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Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Organization : \_\_\_\_\_

Signature : \_\_\_\_\_

Date : \_\_\_\_\_