



**APPLICATION FOR CERTIFICATE OF APPROVAL FOR IMPORTATION OF
GOODS INTO MALAYSIA CUSTOM (PROHIBITION OF IMPORTS) ORDER**

TESTING SERVICES DEPT.

Form No:TCQS/FOR/01-2/COA

Issue No: 1 Rev: 0

Effective Date : 24/08/2016

A) CONSIGNEE DETAILS

1. Company Name
2. Company Address
3. Business Registration No.
4. Contact Person
5. Phone No. 6. Fax No.
7. Email Address

B) CONSIGNOR DETAILS

1. Company Name
2. Company Address
3. Business Registration No.
4. Contact Person
5. Phone No. 6. Fax No.
7. Email Address

C) AGENT DETAILS

1. Agent Name
2. Agent Address
3. Phone No. 4. Fax No.
5. Email Address

D) MANUFACTURER DETAILS

1. Manufacturer Name
2. Manufacturer Address
3. Phone No. 4. Fax No.
5. Email Address

E) ADDITIONAL DETAILS

1. Type of COA
2. Purpose
3. Industry Sector



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F) INFORMATION ON CONSIGNMENT

1. Country of Origin
2. Mode of Transport Air Road
 Sea Rail
3. Name of Vessel/Flight/Conveyance
4. Bill of Lading/Delivery Order No.
5. Invoice No.
6. Packing List No.
7. Location of Departure Overseas
8. Expected Date and Time of arrival in Malaysia
9. Custom Station of arrival in Malaysia

G) VERIFICATION SCHEDULING

CONSIGNMENT VERIFICATION AND PRODUCT SAMPLING INFORMATION

1. Date of Verification & Sampling
2. Time of Verification & Sampling
3. Location & Address for Verification & Sampling

IMPORTER'S REPRESENTATIVE

1. Consignee's Representative Name
2. Phone No. 3. H/P No.
4. Fax No.

SIRIM'S REPRESENTATIVE (to be fill up by SIRIM's Officer)

1. Person in Charge
2. H/P No.

H) PAYMENT

1. Cash (RM)
2. Cheque / Bank Draft / Postal Order (**Payable to SIRIM QAS International Sdn. Bhd.**)
Amount (RM) Cheque No.
Bank / Branch
3. Credit Card - VISA / MASTER CARD / AMEX
Card No.
Amount (RM)



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J) CHECKLIST OF DOCUMENTS TO BE SUBMITTED UP BY THE CONSIGNEE

a) M1A - Normal Consignment

Bill of Lading Invoice Packing List Mill Certificate
 Annex A Annex E

b) M1B - Consignment with Special Condition

Bill of Lading Invoice Packing List Mill Certificate
 Annex A Annex C (i & ii)

c) M1C - Consignment by Road (Singapore & Thailand)

Bill of Lading Invoice Packing List Mill Certificate
 Annex A Annex E

d) M2A - Consignment with Full Type Test Available

Bill of Lading Invoice Packing List Mill Certificate
 Annex A Annex E Full Type Test Report

e) M2B - Consignment with Full Type Test Report by Third Party Inspection Body

Bill of Lading Invoice Packing List Mill Certificate
 Annex A Annex E Third Party Full Type Test Report

f) M2C - Consignment with Patented Material

Bill of Lading Invoice Packing List Mill Certificate
 Annex A Annex E Full Type Test Report

g) M3A - Consignment with Product Certification License and Special Condition

Bill of Lading Invoice Packing List Mill Certificate
 Annex A Product Certificate License
 Annex D (i & ii)

h) M3B - Consignment with Product Certification License

Bill of Lading Invoice Packing List Mill Certificate
 Annex A Annex E Product Certificate License

i) M4 - Local Sales (from Bonded Warehouse / LMW / FCZ / FIZ)

Bill of Lading Invoice Packing List Mill Certificate
 Annex A Master COA

j) M5 - Consignment with COA Exemption

Bill of Lading Invoice Packing List Mill Certificate
 Manufacturing License Annex B
 Import Duty Exemption Letter from / Bonafide Status from MOF/MIDA / Certificate of Origin
 Supporting Letter from Principal Manufacturer



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I) COVENANT OF CONSIGNEE

I _____ have read and fully understood and agreed to abide by the
Payment Statement and/or Terms and Conditions.

Signature

Name

I/C No.

Designation

Firm / Company

Stamp

FOR OFFICE USE ONLY

Job No.

Payment (RM)

Receipt No.

Received By

Date Received

Name

Signature

CONTACT DETAILS

SIRIM	PHONE NO.	FAX NO.
SHAH ALAM	03 - 5544 5182/5183/5184/ 5031/5032	03 - 5544 5855/5186
PENANG	04 - 538 4260	04 - 538 4261
JOHOR	07 - 599 8364/8367	07 - 598 7059
SABAH	088 - 491 405/415	088 - 491 411
SARAWAK	082 - 439 048/052/054	082 - 439 055

DETAILS OF PRODUCT FOR APPLICATION OF COA

NO.	TARIFF CODE	PRODUCT NAME	STANDARD REFERENCES	GRADE	SIZE (mm)	MILL CERTIFICATES REFERENCES	QUANTITY OF CONSIGNMENT	Please tick (√) where applicable : <input type="checkbox"/> FULL TYPE TEST REPORT NO. <input type="checkbox"/> MASTER COA NO. <input type="checkbox"/> LICENSE NO.

DETAILS OF PRODUCT FOR APPLICATION OF COA EXEMPTION

NO.	TARIFF CODE	PRODUCT NAME	STANDARD REFERENCES	GRADE	SIZE (mm)	MILL CERTIFICATES REFERENCES	QUANTITY OF CONSIGNMENT	MANUFACTURER NAME	MANUFACTURER ADDRESS	FULL TYPE TEST REPORT NO.

APPLICATION FOR CONSIGNMENT WITH SPECIAL CONDITION (METHOD 1B)

I hereby request Consignment with Special Condition for immediate release of goods from Custom custody for the following reason :

Please tick (v) whichever applicable :

- Volume of goods exceed 1000 MT
- Nature and type of goods which require direct discharge from port
- Consignment, verification and product sampling cannot be effectively performed at the port due to nature of product packing and complexity in handling
- Products which require tests more than three (3) days
- Others (please specify _____)

Terms & Conditions :

By applying for the Certificate of Approval (COA) you had agreed to abide by the following obligation imposed by SIRIM QAS International :

- 1) Goods released by the Custom shall not be used, distributed and sold prior the issuance of final Certificate of Approval from SIRIM QAS International;
- 2) Importers shall provide the necessary quarantine area for the purpose of storage and demarcation of the goods which has been separated from the rest of the other goods for sampling process;
- 3) Importers shall provide the necessary tools/cutting equipment in order to facilitate the sampling process to be carried out at the company's premises;
- 4) Importers shall propose to SIRIM QAS International's personnel a date for verification and sampling to be carried out;
- 5) Verification shall be arranged within seven (7) days after released of goods from port of entry. For further enquiries, please contact 03-5544 5187 / 03-5544 5033; Sample shall be cut during verification and send to SIRIM QAS International immediately;

SIRIM QAS International reserved the right not to issue any future Consignment with Special Condition if any of the above obligations is failed to be complied with.

Payments :

You had agreed to pay all the fees which will include the application, verification and sampling & testing fees as provided herein. SIRIM QAS International reserved the right to forfeit all the fees if the applicant failed to obtain approval from SIRIM QAS International due to the following circumstances :

- 1) The goods has been released from the Custom without SIRIM QAS International's approval;
- 2) It is found out that the goods has been used by the consignee before verification and sampling has been conducted by SIRIM QAS International's inspector;
- 3) The consignee/forwarding agent had failed, refused or/and neglected to provide the sample for testing despite second reminder letter had been issued by SIRIM QAS International.

APPLICATION FOR CONSIGNMENT PRODUCT CERTIFICATION LICENSE WITH SPECIAL CONDITION (METHOD 3A)

I hereby request Consignment Product Certification License with Special Condition for immediate release of goods from Custom custody for the following reason :

Please tick (v) whichever applicable :

- Nature and type of goods which require direct discharge from vessel to factory warehouse
- Verification cannot be effectively performed at the port due to nature of product packing and complexity in handling
- Others (please specify _____)

Terms & Conditions :

By applying for the Certificate of Approval (COA) you had agreed to abide by the following obligation imposed by SIRIM QAS International :

- 1) Goods released by the Custom shall not be used, distributed and sold prior the issuance of final Certificate of Approval from SIRIM QAS International;
- 2) Importers shall provide the necessary quarantine area for the purpose of storage and demarcation of the goods which has been separated from the rest of the other goods for sampling process;
- 3) Importers shall propose to SIRIM QAS International's personnel a date for verification and sampling to be carried out;
- 4) Verification shall be arranged within seven (7) days after released of goods from port of entry. For further enquiries, please contact 03-5544 5979 / 03-5544 6457;

SIRIM QAS International reserved the right not to issue any future Consignment Product Certification License with Special Condition if any of the above obligations is failed to be complied with.

Payments :

You had agreed to pay all the fees which will include the application and verification fees as provided herein. SIRIM QAS International reserved the right to forfeit all the fees if the applicant failed to obtain approval from SIRIM QAS International due to the following circumstances :

- 1) The goods has been released from the Custom without SIRIM QAS International's approval;
- 2) It is found out that the goods has been used by the consignee before verification and sampling has been conducted by SIRIM QAS International's inspector;
- 3) The consignee/forwarding agent had failed, refused or/and neglected to provide the sample for testing despite second reminder letter had been issued by SIRIM QAS International.

Payments :

You had agreed to pay all the fees which will include the application, verification and sampling & testing fees as provided herein. SIRIM QAS International reserved the right to forfeit all the fees if the applicant failed to obtain approval from SIRIM QAS International due to the following circumstances :

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