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FOREST MANAGEMENT CERTIFICATION
INVITATION TO PARTICIPATE IN STAKEHOLDER CONSULTATION

To : All Relevant Stakeholders
Date : 13 July 2017
Re : **Invitation to Participate in Stakeholder Consultation in the Surveillance Audit of Terengganu Forest Management Unit (FMU) /~~Forest Plantation (FPMU)~~ for PEFC MTCS Forest Management Certification**

This is to inform that SIRIM QAS International Sdn Bhd (SIRIM QAS International) will conduct surveillance audit for forest management certification on Terengganu FMU managed by Terengganu State Forestry Department.

SIRIM QAS International is a certification body accredited to the Department of Standards Malaysia. This audit will assess the forest management practices of Terengganu FMU/~~FPMU~~ against the requirements of the *MC&I* (Natural Forest) or ~~*MC&I* (Forest Plantation)~~ related to economic, social and environmental aspects. The ~~Stage 2~~ /surveillance /~~recertification~~ audit will be conducted on 14 – 17 August 2017.

The Terengganu FMU/~~FPMU~~ information are as below:

Location	Terengganu
Size of FMU/~~FPMU~~	544,936.58 ha
Forest Type	Dry Inland Forest
Main species	*Meranti*
Current Forest Management System	Selective Management System (SMS)

The Audit Team assigned for the assessment of the above FMU is as follows:

1) Hj Roslee Jamaludin – Trainee Lead Auditor
2) Mohd Razman Salim – *Auditor*
3) Khairul Najwan Ahmad Jahari – *Auditor*

The following is a short description of the audit process and a tentative itinerary:

1. Invitation to public to solicit comments on the FMU/~~FPMU~~ seeking for certification;
2. Audit planning and document review;
3. Field audit on representative samples of forest sites and operation within the FMU/~~FPMU~~;
4. Stakeholder consultation involving private interviews, discussions or small group meetings with local communities surrounding the FMU/~~FPMU~~;
5. Closing Meeting with representative of FMU/~~FPMU~~ to present preliminary findings of the audit;
6. Preparation of draft Audit Report describing the audit process, findings and recommendation on certification;
7. Peer review of draft Audit Report by two independent peer reviewers;
8. Submission of final Audit Report to the Head of Food, Agriculture and Forestry Section of SIRIM QAS International; and
9. Disclosure of public summary, if certification is granted to the FMU/~~FPMU~~.

MS ISO/IEC 17021: 2011 QS 02121999 CB 1
MS ISO/IEC 17021: 2011 EMS 17122002 CB 02
MS ISO/IEC GUIDE 65: 2000 PC 05102004 CB 01
MS ISO/IEC 17021: 2011 OHS 06122005 CB 01
MS ISO/IEC 17021: 2011 HACCP 05052008 CB 03
ISO/TS 22003: 2007 FSMS 23122008 CB 01
MS ISO/IEC 17021: 2011 FMC 10122009 CB 02
MS ISO/IEC 27006: 2011 ISMS 17022011 CB 01
MS ISO/IEC 17021: 2011 EnMS 03012014 CB 01
MS ISO/IEC 17021: 2011 FSSC 03032015 CB 01
MS ISO/IEC 17021: 2011 MDQMS 30092015 CB 04
MS ISO/IEC 17021: 2011 OMS 01030 CB 01

MS ISO/IEC 17025
CALIBRATION /TESTING
SAMM NO.085 SAMM NO.086
SAMM NO.087 SAMM NO.219
SAMM NO.231 SAMM NO.240
SAMM NO.299 SAMM NO.377
SAMM NO.474 SAMM NO.734
SAMM NO.735

MS ISO/IEC 17020
MIBAS NO. 003

074

As part of the audit process for forest management certification, SIRIM QAS International invites stakeholders to provide comments and feedback on the Terengganu FMU forest management practices against the requirements of the *MC&I* (Natural Forest)/~~*MC&I* (Forest Plantation).~~ Topics that you may wish to comment on are as follows:

1. Environmental protection;
2. Biodiversity conservation;
3. Opportunities for employment;
4. Community relations and workers rights;
5. Benefits from the forest;
6. Your relationship with the FMU;
7. Suggestions for improvement.

Stakeholders who wish to give input and comment(s) can also access SIRIM QAS International at www.sirim-qas.com.my. SIRIM QAS International welcomes input and comment(s) either public or confidential in whatever form most convenient and secure to you. We appreciate if the input or comment(s) is given prior to the conduct of the audit by using the attached reply slip. Your input and comment(s) is valuable to SIRIM QAS International in the auditing process.

Please be informed that your input and feedback will be kept confidential available only SIRIM QAS International and members of the audit team. SIRIM QAS International looks forward to receiving your comments.

Thank you for your cooperation.

Yours faithfully,

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RADZIAH MOHD DAUD
Head
Food, Agriculture and Forestry Section
Management System Certification Department
SIRIM QAS International Sdn Bhd

REPLY SLIP

Date :

Head
Food, Agriculture and Forestry Section
Management System Certification Department
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40911 SHAH ALAM
SELANGOR DARUL EHSAN

(att'n: **Pn Radziah Mohd Daud**) No. Faks: 03-5544 6763

Invitation for stakeholders' comments on _____ Forest Management Unit (FMU)/~~Forest Plantation (FPMU)~~ for PEFC MTCS Forest Management Certification.

1. Your letter dated _____ refers.

2. I would like to inform that I have /have no comments on the _____ Forest management Unit (FMU/~~FPMU~~) to be verified by the audit team during ~~Stage 2~~ /surveillance/~~recertification~~ audit on the FMU/~~FPMU~~.

3. My comments are as follows: (please attach comment if the space below in adequate)

_____
_____
_____
_____
_____

4. I am willing/unwilling that my identity be revealed in the audit report and public summary of the forest management unit.

Name :_____

Designation :_____

Organization :_____

Signature :_____

Date :_____