SIRIM QAS INTERNATIONAL SDN. BHD. (410334-X)
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1, Persiaran Dato' Menteri, Section 2,
40700 Shah Alam, Selangor Darul Ehsan, Malaysia.
Tel : 603-5544 6400 Fax : 603-5544 6810
www.sirim-qas.com.my

Date : 11st October 2018

Ref. no. : EL02160001 / EL02160002

To: Stakeholder

Dear sir/madam,

Invitation to Comment on MSPO MS 2530 Certification Audit of Ladang Tai Tak (Kota Tinggi) Sdn. Bhd.

Ladang Tai Tak (Kota Tinggi) Sdn Bhd has commissioned SIRIM QAS International Sdn. Bhd. for the audit and certification of its Management Unit against Malaysian Sustainable Palm Oil (MSPO), MS 2530:2013.

MSPO MS 2530:2013 is a Malaysian Standard that enable the oil palm growers and millers to enhance the sustainability aspect of palm oil production. With the MSPO certification, the players will be able to make claims that their products are produced sustainably. The sustainable aspects covered in the Malaysian Standard MS 2530:2013 comprise of the following:

- Management Commitment & Responsibility
- Transparency
- Compliance to legal requirements
- Social responsibility, health, safety & employment condition
- Environment, natural resources, biodiversity & ecosystem services
- Agriculture best practice
- Development of new planting

The MSPO Stage 2 audit of Ladang Tai Tak (Kota Tinggi) Sdn Bhd is as follow:

1.	Name of Management Unit	:	Ladang Tai Tak (Kota Tinggi) Sdn Bhd
2.	Audit commencing date	:	13th November 2018
3.	Audit end date	:	16th November 2018
4.	Location of audit	:	Batu 21-22, Jalan Kota Tinggi, K.B. 509, 81909 Kota Tinggi, Johor
5.	Total area of oil palm to be audited	:	5,366.14 Ha
6.	Standard(s) used	:	MS 2530-3 : 2013 and MS2530-4:2013 The above standards can be purchased through http://www.msonline.gov.my/catalog.php
7.	Audit team member and area of expertise	:	**Estate** Ruzita Abd Gani : Environmental Issues, GHG Rozaimee Ab Rahman : Good Agricultural Practices, Occupational Safety and Health Hazani Othman : Social Issue, Biodiversiity **Mill** Ruzita Abd Gani : Mill Practices, Social Issues Rozaimee Ab Rahman : Environmental Issues, Occupational Safety and Health, GHG

ISO/IEC 17021-1:2015 QS 02121999 CB 01
ISO/IEC 17021-1:2015 EMS 17122002 CB 02
ISO/IEC 17065:2012 PC 05102004 CB 01
ISO/IEC 17021-1:2015 OSH 06122005 CB 01
ISO/IEC 17021-1:2015 HACCP 05052008 CB 03
ISO/TS 22003:2013 FSMS 23122008 CB 01
MS ISO/IEC 17021:2011 FMC 10122009 CB 02
MS ISO/IEC 27006:2011 ISMS 17022011 CB 01
ISO/IEC 17021-1:2015 EnMS 30012015 CB 04
ISO/IEC 17021-1:2015 MDQMS 30092015 CB 04
ISO/IEC 17021-1:2015 GMP 28012017 CB 05
ISO/IEC 17021-1:2015 MSPO 28012017 CB 05
ISO/IEC 17024:2012 PS 09032017 CB 03

MS ISO/IEC 17025
CALIBRATION /TESTING
SAMM NO.085 SAMM NO.086
SAMM NO.087 SAMM NO.219
SAMM NO.735 SAMM NO.240
SAMM NO.734 SAMM NO.377

MS ISO/IEC 17020
MIBAS NO. 003

074

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In relation to the above, we would like to invite you to provide us feedback on any of the above issues by returning the attached reply form before 13th November 2018. If necessary, the audit team will arrange a meeting or telephone discussion during or before the on-site audit for further details. Please be assured that the source of any information provided will be treated as confidential and any disclosure of the information provided shall be carried out with prior consent from your side.

In case that you have any complaints regarding the audit or appeals or dispute against the decision of the audit team we have the processes and procedures which are available at our website www.sirim-qas.com.my.

Thank you for your kind attention and looking forward to your reply.

Yours sincerely,

Radziah Mohd Daud
Head
Food, Agriculture and Forestry Section
SIRIM QAS International Sdn Bhd.

REPLY FORM

Attention:
Pn.Radziah Mohd Daud
Head,
Food, Agriculture and Forestry Section
SIRIM QAS International Sdn Bhd
1, Persiaran Dato' Menteri
Section 2, 40700 Shah Alam
Selangor Darul Ehsan.
Tel. no. : 03-55556448
Fax no.: 03-55446763
Email : radziah@sirim.my

FEEDBACK ON MSPO AUDIT AT : _____

_____

I refer to your letter dated ..... for the MSPO audit at the above audit site. I would like to confirm that:

☐ I have no issues to be raised against the audit site

☐ I have the following issues against the audit site

☐ Issues related to legal compliance — Please elaborate : _____

☐ Issues related to social aspect — Please elaborate : _____

☐ Issues related to environment — Please elaborate: _____

☐ Issues related to health & safety — Please elaborate _____

☐ Others — Please elaborate _____

☐ I would like SIRIM audit team to arrange discussion with the following person for further details

Name : _____

Position : _____

Contact no. : _____

Email address : _____

Thank you

Yours sincerely,

.....

Name :
Address :
Contact no. :