

Date : 31st October 2019

Ref. no. : ES10170020

To: Stakeholder

Dear sir/madam,

INVITATION TO COMMENT ON MSPO MS 2530 CERTIFICATION AUDIT OF SIME DARBY PLANTATION BERHAD – STRATEGIC OPERATING UNIT (SOU) 5 SELABA

Sime Darby Plantation Berhad – Strategic Operating Unit (SOU) 5 Selaba has commissioned SIRIM QAS International Sdn. Bhd. for the audit and certification of its Management Unit against Malaysian Sustainable Palm Oil (MSPO), MS 2530:2013.

MSPO MS 2530:2013 is a Malaysian Standard that enable the oil palm growers and millers to enhance the sustainability aspect of palm oil production. With the MSPO certification, the players will be able to make claims that their products are produced sustainably. The sustainable aspects covered in the Malaysian Standard MS 2530:2013 comprise of the following:

- Management Commitment & Responsibility
- Transparency
- Compliance to legal requirements
- Social responsibility, health, safety & employment condition
- Environment, natural resources, biodiversity & ecosystem services
- Agriculture best practice
- Development of new planting

The MSPO surveillance audit of Sime Darby Plantation Berhad – Strategic Operating Unit (SOU) 5 Selaba is as follow:

- | | | | |
|----|---|---|---|
| 1. | Name of Management Unit | : | Sime Darby Plantation Berhad – Strategic Operating Unit (SOU) 5 Selaba |
| 2. | Audit commencing date | : | 3 rd December 2019 |
| 3. | Audit end date | : | 6 th December 2019 |
| 4. | Location of audit | : | Kilang Kelapa Sawit Selaba, Lot No.7376, KM7 Jalan, Changkat Jong, 36000 Teluk Intan, Perak, Malaysia |
| 5. | Total area of oil palm to be audited | : | 5,891.12 Ha |
| 6. | Standard(s) used | : | MS 2530-3:2013 and MS 2530-4:2013
The above standards can be purchased through http://www.msonline.gov.my/catalog.php |
| 7. | Audit team member and area of expertise | : | Mohd Ab Raouf Asis (Social Issues, GHG)
Mohd Zulfakar Kamaruzaman (Biodiversity, Social Issues)
Selvasingam T Kandiah (Occupation Safety and Health, Environmental Issues)
Mohd Norddin Abd Jalil (Good Agricultural Issues) |



ISO/IEC 17021-1:2015 QS 02121999 CB 01
 ISO/IEC 17021-1:2015 EMS 17122002 CB 02
 ISO/IEC 17095:2012 PC 05102034 CB 01
 ISO/IEC 17021-1:2015 OSH 06122005 CB 01
 ISO/IEC 17021-1:2015 HACCP 05052008 CB 03
 ISO/IEC 22003:2013 FSMS 23122009 CB 01
 MS ISO/IEC 17021:2011 FMC 1702011 CB 01
 MS ISO/IEC 27006:2011 ISMS 1702011 CB 01
 ISO/IEC 17021-1:2015 ENMS 1702011 CB 01
 ISO/IEC 17021-1:2015 MDQMS 1702011 CB 04
 ISO/IEC 17021-1:2015 GMP 09102015 CB 04
 ISO/IEC 17021-1:2015 MSPO 25072017 CB 05
 ISO/IEC 17024:2012 PS 09032017 CB 03

SQAS/MSC/DOC/39-15
Issue 1 Rev 0

MS ISO/IEC 17025
 CALIBRATION /TESTING
 SAMM NO 085 SAMM NO 086
 SAMM NO 087 SAMM NO 219
 SAMM NO 735 SAMM NO 240
 SAMM NO 734 SAMM NO 377

MS ISO/IEC 17020
 MIBAS NO. 003

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In relation to the above, we would like to invite you to provide us feedback on any of the above issues by returning the attached reply form before **3rd December 2019** If necessary, the audit team will arrange a meeting or telephone discussion during or before the on-site audit for further details. Please be assured that the source of any information provided will be treated as confidential and any disclosure of the information provided shall be carried out with prior consent from your side.

In case that you have any complaints regarding the audit or appeals or dispute against the decision of the audit team we have the processes and procedures which are available at our website www.sirim-qas.com.my.

Thank you for your kind attention and looking forward to your reply.

Yours sincerely,



Kamini A/P M. Sooriamoorthy
Head
Food, Agriculture and Forestry Section
SIRIM QAS International Sdn Bhd.

REPLY FORM

Attention:
Ms. Kamini A/P M.Sooriamoorthy
Head,
Food, Agriculture and Forestry Section
SIRIM QAS International Sdn Bhd
1, Persiaran Dato' Menteri
Section 2, 40700 Shah Alam
Selangor Darul Ehsan,
Tel. no. : 03-55446448
Fax no.: 03-55446763
Email : kamini@sirim.my

FEEDBACK ON MSPO AUDIT AT : _____

I refer to your letter dated for the MSPO audit at the above audit site. I would like to confirm that:

I have no issues to be raised against the audit site

I have the following issues against the audit site

Issues related to legal compliance Please elaborate: _____

Issues related to social aspect Please elaborate: _____

Issues related to environment Please elaborate: _____

Issues related to health & safety Please elaborate: _____

Others Please elaborate: _____

I would like SIRIM audit team to arrange discussion with the following person for further details

Name : _____

Position : _____

Contact no. : _____

Email address : _____

Thank you

Yours sincerely,

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Name :

Address :

Contact no. :