

Date : 19<sup>th</sup> November 2019

Ref. no. : EM07210006

To: Stakeholder

Dear sir/madam,

**INVITATION TO COMMENT ON MSPO MS 2530 CERTIFICATION AUDIT OF SUSTAINABLE PALM OIL CLUSTER (SPOC) B11 – TANJUNG 12**

Sustainable Palm Oil Cluster (SPOC) B11 – Tanjung 12 has commissioned SIRIM QAS International Sdn. Bhd. for the audit and certification of its Management Unit against Malaysian Sustainable Palm Oil (MSPO), MS 2530:2013.

MSPO MS 2530:2013 is a Malaysian Standard that enable the oil palm growers and millers to enhance the sustainability aspect of palm oil production. With the MSPO certification, the players will be able to make claims that their products are produced sustainably. The sustainable aspects covered in the Malaysian Standard MS 2530:2013 comprise of the following:

- Management Commitment & Responsibility
- Transparency
- Compliance to legal requirements
- Social responsibility, health, safety & employment condition
- Environment, natural resources, biodiversity & ecosystem services
- Agriculture best practice
- Development of new planting

The MSPO surveillance audit of Sustainable Palm Oil Cluster (SPOC) B11 – Tanjung 12 is as follow:

- |    |                                         |   |                                                                                                                                                                   |
|----|-----------------------------------------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Name of Management Unit                 | : | <u>Sustainable Palm Oil Cluster (SPOC) B11 – Tanjung 12</u>                                                                                                       |
| 2. | Audit commencing date                   | : | <u>23<sup>th</sup> December 2019</u>                                                                                                                              |
| 3. | Audit end date                          | : | <u>27<sup>th</sup> December 2019</u>                                                                                                                              |
| 4. | Location of audit                       | : | <u>Stesen Penyelidikan MPOB/UKM, Jalan Sekolah, Pekan Bangi Lama, 43000 Kajang, Selangor.</u>                                                                     |
| 5. | Existing member                         | : | <u>42 people</u>                                                                                                                                                  |
| 6. | Additional member                       | : | <u>450 people</u>                                                                                                                                                 |
| 7. | Standard(s) used                        | : | <u>MS 2530-2:2013</u><br>The above standards can be purchased through <a href="http://www.msonline.gov.my/catalog.php">http://www.msonline.gov.my/catalog.php</a> |
| 8. | Audit team member and area of expertise | : | <u>Ahzahar Amir<br/>Ramat Karto<br/>Ahmad Kamal Shahabuddin</u>                                                                                                   |



ISO/IEC 17021-1:2015 QS 02121999 CB 01  
ISO/IEC 17021-1:2015 EMS 17122002 CB 02  
ISO/IEC 17065:2012 PC 05102004 CB 01  
ISO/IEC 17021-1:2015 OSH 06122005 CB 01  
ISO/IEC 17021-1:2015 HACCP 05052008 CB 03  
ISO/TS 22003:2013 FSMS 23122008 CB 01  
MS ISO/IEC 17021:2011 FMC 0472009 CB 01  
MS ISO/IEC 27006:2011 ISMS 0472009 CB 01  
ISO/IEC 17021-1:2015 ENMS 02012014 CB 01  
ISO/IEC 17021-1:2015 MDQMS 02012014 CB 01  
ISO/IEC 17021-1:2015 GMP 09102015 CB 04  
ISO/IEC 17021-1:2015 MSPO 25072017 CB 05  
ISO/IEC 17024:2012 PS 09032017 CB 03

MSPO MS 2530:2013  
SIRIM QAS/DOC/39-15  
Issue 1 Rev 0

In relation to the above, we would like to invite you to provide us feedback on any of the above issues by returning the attached reply form before **23<sup>th</sup> December 2019**. If necessary, the audit team will arrange a meeting or telephone discussion during or before the on-site audit for further details. Please be assured that the source of any information provided will be treated as confidential and any disclosure of the information provided shall be carried out with prior consent from your side.

In case that you have any complaints regarding the audit or appeals or dispute against the decision of the audit team we have the processes and procedures which are available at our website [www.sirim-qas.com.my](http://www.sirim-qas.com.my).

Thank you for your kind attention and looking forward to your reply.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kamini', with a horizontal line underneath the name.

Kamini A/P Sooriamoorthy  
Head  
Food, Agriculture and Forestry Section  
SIRIM QAS International Sdn Bhd.

REPLY FORM

Attention:  
Ms. Kamini A/P Sooriamoorthy  
Head,  
Food, Agriculture and Forestry Section  
SIRIM QAS International Sdn Bhd  
1, Persiaran Dato' Menteri  
Section 2, 40700 Shah Alam  
Selangor Darul Ehsan.  
Tel. no. : 03-55446448  
Fax no.: 03-55446763  
Email : [kamini@sirim.my](mailto:kamini@sirim.my)

FEEDBACK ON MSPO AUDIT AT : \_\_\_\_\_  
\_\_\_\_\_

I refer to your letter dated ..... for the MSPO audit at the above audit site. I would like to confirm that:

I have no issues to be raised against the audit site

I have the following issues against the audit site

Issues related to legal compliance      Please elaborate: \_\_\_\_\_  
\_\_\_\_\_

Issues related to social aspect      Please elaborate: \_\_\_\_\_  
\_\_\_\_\_

Issues related to environment      Please elaborate: \_\_\_\_\_

Issues related to health & safety      Please elaborate: \_\_\_\_\_  
\_\_\_\_\_

Others      Please elaborate: \_\_\_\_\_  
\_\_\_\_\_

I would like SIRIM audit team to arrange discussion with the following person for further details

Name : \_\_\_\_\_

Position : \_\_\_\_\_

Contact no. : \_\_\_\_\_

Email address : \_\_\_\_\_

Thank you

Yours sincerely,

.....

Name :

Address :

Contact no. :