

Date : 30th October 2019

Ref. no. : EM07210003

To: Stakeholder

Dear sir/madam,

INVITATION TO COMMENT ON MSPO MS 2530 CERTIFICATION AUDIT OF SUSTAINABLE PALM OIL CLUSTER (SPOC) Q4 – SIMUNJAN & SEBUYAU

Sustainable Palm Oil Cluster (SPOC) Q4 – Simunjan & Sebuyau has commissioned SIRIM QAS International Sdn. Bhd. for the audit and certification of its Management Unit against Malaysian Sustainable Palm Oil (MSPO), MS 2530:2013.

MSPO MS 2530:2013 is a Malaysian Standard that enable the oil palm growers and millers to enhance the sustainability aspect of palm oil production. With the MSPO certification, the players will be able to make claims that their products are produced sustainably. The sustainable aspects covered in the Malaysian Standard MS 2530:2013 comprise of the following:

- Management Commitment & Responsibility
- Transparency
- Compliance to legal requirements
- Social responsibility, health, safety & employment condition
- Environment, natural resources, biodiversity & ecosystem services
- Agriculture best practice
- Development of new planting

The MSPO surveillance audit of Sustainable Palm Oil Cluster (SPOC) Q4 – Simunjan & Sebuyau is as follow:

- | | | | |
|----|---|---|---|
| 1. | Name of Management Unit | : | <u>Sustainable Palm Oil Cluster (SPOC) Q4 – Simunjan & Sebuyau</u> |
| 2. | Audit commencing date | : | <u>3rd December 2019</u> |
| 3. | Audit end date | : | <u>6th December 2019</u> |
| 4. | Location of audit | : | <u>No. 12, Lot 537, Bukar Sadong Land District, 94700 Serian, Sarawak, Malaysia.</u> |
| 5. | Existing member | : | <u>60 people</u> |
| 6. | Additional member | : | <u>550 people</u> |
| 7. | Standard(s) used | : | <u>MS 2530-2:2013</u>
The above standards can be purchased through http://www.msonline.gov.my/catalog.php |
| 8. | Audit team member and area of expertise | : | <u>Dzulfiqar Azmi
Rahmat Karto
Amir Bahari
Siti Baizurah Abdul Aziz
Ratnam S Somoo</u> |



ISO/IEC 17021-1:2015 QS 02121999 CB 01
 ISO/IEC 17021-1:2015 EMS 17122002 CB 02
 ISO/IEC 17065:2012 PC 05102004 CB 01
 ISO/IEC 17021-1:2015 OSH 06122005 CB 01
 ISO/IEC 17021-1:2015 HACCP 05052008 CB 03
 ISO/TS 22003:2013 FSMS 23112009 CB 01
 MS ISO/IEC 17021:2011 FMC 11020111
 MS ISO/IEC 27006:2011 ISMS 11020111
 ISO/IEC 17021-1:2015 ERMS 11020111
 ISO/IEC 17021-1:2015 MIPQMS 11020111 CB 04
 ISO/IEC 17021-1:2015 GMP 09102015 CB 04
 ISO/IEC 17021-1:2015 MSPO 25072017 CB 05
 ISO/IEC 17024:2012 PS 09032017 CB 03

SQAS/MSC/DOC/39-15
Issue 1 Rev 0

MS ISO/IEC 17025
 CALIBRATION /TESTING
 SAMM NO 085 SAMM NO 086
 SAMM NO 087 SAMM NO 219
 SAMM NO 735 SAMM NO 240
 SAMM NO 734 SAMM NO 377

MS ISO/IEC 17020
 M.BAS NO. 003

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In relation to the above, we would like to invite you to provide us feedback on any of the above issues by returning the attached reply form before **3rd December 2019**. If necessary, the audit team will arrange a meeting or telephone discussion during or before the on-site audit for further details. Please be assured that the source of any information provided will be treated as confidential and any disclosure of the information provided shall be carried out with prior consent from your side.

In case that you have any complaints regarding the audit or appeals or dispute against the decision of the audit team we have the processes and procedures which are available at our website www.sirim-qas.com.my.

Thank you for your kind attention and looking forward to your reply.

Yours sincerely,



Kamini A/P Sooriamoorthy
Head
Food, Agriculture and Forestry Section
SIRIM QAS International Sdn Bhd.

BORANG MAKLUM BALAS

Untuk Perhatian:
Cik Kamini A/P M.Sooriamoorthy
Ketua
Seksyen Makanan, Pertanian dan Perhutanan
SIRIM QAS International Sdn Bhd,
Persiaran Dato' Menteri
Section 2, 40700 Shah Alam
Selangor Darul Ehsan.
No. Tel : 03-55446448
Fax: 03-55446763
Email : kamini@sirim.my

MAKLUM BALAS MENGENAI AUDIT MSPO DI _____

Saya merujuk kepada surat bertarikh untuk audit MSPO di kawasan seperti di atas.
Saya ingin mengesahkan bahawa:

- Saya tidak mempunyai isu untuk dibangkitkan terhadap audit yang akan dijalankan
- Saya mempunyai isu-isu berikut terhadap audit yang akan dijalankan
- | | | |
|--|----------------|-------|
| <input type="checkbox"/> Isu berkaitan pematuhan undang-undang | Sila huraikan: | _____ |
| <input type="checkbox"/> Isu berkaitan aspek sosial | Sila huraikan: | _____ |
| <input type="checkbox"/> Isu berkaitan alam sekitar | Sila huraikan: | _____ |
| <input type="checkbox"/> Isu berkaitan kesihatan dan keselamatan | Sila huraikan: | _____ |
| <input type="checkbox"/> Lain-lain | Sila huraikan: | _____ |

Saya ingin membuat perbincangan antara pasukan audit SIRIM dengan pihak berikut untuk lebih lanjut :

Nama : _____

Jawatan : _____

No. telefon : _____

Alamat email : _____

Terima kasih

Yang ikhlas,

.....
Nama :
Alamat:
No. tel :