SIRIM

MANAGEMENT SYSTEM CERTIFICATION

ADDITIONAL REQUEST FOR INFORMATION (RFI) ISO 18788 CERTIFICATION SCHEME

1. INFORMATION ABOUT SITES SEEKING CERTIFICATION

Please specify all sites to be included in the certification.		
(a)	Address	
	Activities	
	No. of employees	Detail of shifts system :
(b)	Address	
	Activities	· · · · · · · · · · · · · · · · · · ·
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	No. of employees	: Detail of shifts system :
If more sites are to be covered, please provide a separate list.		
Total number of employees in sites to be certified :		
Note: "Employees" refers to all employees involved in the implementation of the system including part time and subcontracted employees.		
Please enclose organization chart.		
2.	ACTIVITIES AND PROCESSES ON SITE	
(a)	Please describe, within the space provided, the scope of your organization's activity for which certification is sought. Clearly specify whether design is included.	
(b)		products/services to be covered by the certification with details of the processes involved. evant process flowcharts.
(c)	Other products or services : List any other products manufactured or services offered for which certification are not being sought.	
(d)	List of major activiti	es which have been sub-contracted (if applicable).
(e)	Please specify national/international regulations which your products or services have to comply with.	

Thank you for your co-operation in completing this RFI. Please ensure that all information requested have been provided to expedite the processing.