

Date: 6th August 2020

Ref. No.:

To: Stakeholder

Dear Sir/Madam,

INVITATION TO COMMENT ON MSPO MS 2530 RECERTIFICATION ASSESSMENT OF SIME DARBY PLANTATION BERHAD - STRATEGIC OPERATING UNIT (SOU) 28, BINUANG

Sime Darby Plantation Berhad has commissioned SIRIM QAS International Sdn. Bhd. for the audit and certification of its Management Unit against Malaysian Sustainable Palm Oil (MSPO), MS 2530:2013.

MSPO MS 2530:2013 is a Malaysian Standard that enable the oil palm growers and millers to enhance the sustainability aspect of palm oil production. With the MSPO certification, the players will be able to make claims that their products are produced sustainably. The sustainable aspects covered in the Malaysian Standard MS 2530:2013 comprise of the following:

- Management Commitment & Responsibility
- Transparency
- Compliance to legal requirements
- Social responsibility, health, safety & employment condition
- Environment, natural resources, biodiversity & ecosystem services
- Agriculture best practice
- Development of new planting

The MSPO recertification audit of Sime Darby Plantation Berhad is as follow:

- | | | | |
|----|---|---|--|
| 1. | Name of Management Unit | : | Sime Darby Plantation Berhad – Strategic Operating Unit (SOU) 28, Binuang |
| 2. | Audit commencing date | : | 7 th September 2020 |
| 3. | Audit end date | : | 11 th September 2020 |
| 4. | Location of audit | : | 91207 Kunak, Sabah, Malaysia |
| 5. | Total area of oil palm to be audited | : | 11,659.58 |
| 6. | Standard(s) used | : | MS 2530-3:2013 and MS2530-4:2013
The above standards can be purchased through http://www.msonline.gov.my/catalog.php |
| 7. | Audit team member and area of expertise | : | Rozaimee bin Ab Rahman
Mohd Zulfakar bin Kamaruzaman
Mohd Ab Raouf bin Asis
Selvasingam T. Kandiah |

In relation to the above, we would like to invite you to provide us feedback on any of the above issues by returning the attached reply form before **7th September 2020**. If necessary, the audit team will arrange a meeting or telephone discussion during or before the on-site audit for further details. Please be assured that the source of any information provided will be treated as confidential and any disclosure of the information provided shall be carried out with prior consent from your side.

In case that you have any complaints regarding the audit or appeals or dispute against the decision of the audit team we have the processes and procedures which are available at our website www.sirim-qas.com.my.

Thank you for your kind attention and looking forward to your reply.

Yours sincerely,



Kamini A/P Sooriamorthy
Head
Food, Agriculture and Forestry Section
SIRIM QAS International Sdn Bhd.

REPLY FORM

Attention:
Pn. Kamini A/P Sooriamoorthy
Head,
Food, Agriculture and Forestry Section
SIRIM QAS International Sdn Bhd
1, Persiaran Dato' Menteri
Section 2, 40700 Shah Alam
Selangor Darul Ehsan.
Tel. no. : 03-55556448
Fax no.: 03-55446763
Email : kamini@sirim.my

FEEDBACK ON MSPO AUDIT AT : _____

I refer to your letter dated for the MSPO audit at the above audit site. I would like to confirm that:

I have no issues to be raised against the audit site

I have the following issues against the audit site

Issues related to legal compliance Please elaborate: _____

Issues related to social aspect Please elaborate: _____

Issues related to environment Please elaborate: _____

Issues related to health & safety Please elaborate: _____

Others Please elaborate: _____

I would like SIRIM audit team to arrange discussion with the following person for further details

Name : _____

Position : _____

Contact no. : _____

Email address : _____

Thank you

Yours sincerely,
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Name :
Address :
Contact no. :