

**FOREST MANAGEMENT CERTIFICATION
 INVITATION TO PARTICIPATE IN STAKEHOLDER CONSULTATION**

Reference No. : EJ03450001
 To : All Relevant Stakeholders
 Date : 12 November 2020
 Re : **Invitation to Participate in Stakeholder Consultation in the Stage 2 Audit of Kedah Forest Management Unit (FMU) for PEFC MTCS Forest Management Certification**

This is to inform that SIRIM QAS International Sdn Bhd (SIRIM QAS International) will conduct stage 2 audit for forest management certification on Kedah FMU managed by Kedah State Forestry Department.

SIRIM QAS International is a certification body accredited to the Department of Standards Malaysia. This audit will assess the forest management practices of Kedah FMU against the requirements of the *Malaysian Criteria and Indicators for Sustainable Forest Management (MC&I SFM)* standard related to economic, social and environmental aspects. A copy of the standard is available in the website of Malaysian Timber Certification Council (MTCC) www.mtcc.com.my. The stage 2 audit will be conducted on 13 - 17 December 2020.

The Kedah FMU information are as below:

Location	Kedah
Size of FMU/FPMU	342,951 ha
Forest Type	Dry Inland Forest
Main species	<i>Dipterocarps species</i>
Current Forest Management System	Selective Management System (SMS)

The Audit Team assigned for the assessment of the above FMU is as follows:

- 1) Khairul Najwan Ahmad Jahari – Lead Auditor
- 2) Mohd Razman Salim – Auditor
- 3) Mohd Annas Amin Hj Omar – Auditor
- 4) Hj Roslee Jamaludin – Auditor

The following is a short description of the audit process and a tentative itinerary:

1. Invitation to public to solicit comments on the FMU seeking for certification;
2. Audit planning and document review;
3. Field audit on representative samples of forest sites and operation within the FMU;
4. Stakeholder consultation involving private interviews, discussions or small group meetings with local communities surrounding the FMU;
5. Closing Meeting with representative of FPMU to present preliminary findings of the audit;
6. Preparation of draft Audit Report describing the audit process, findings and recommendation on certification;
7. Peer review of draft Audit Report by two independent peer reviewers;



8. Submission of final Audit Report to the Head of Food, Agriculture and Forestry Section of SIRIM QAS International; and
9. Disclosure of public summary, if certification is granted to the FMU.

As part of the audit process for forest management certification, SIRIM QAS International invites stakeholders to provide comments and feedback on the Kedah FMU forest management practices against the requirements of the MC&I SFM. Topics that you may wish to comment on are as follows:

1. Environmental protection;
2. Biodiversity conservation;
3. Opportunities for employment;
4. Community relations and workers rights;
5. Benefits from the forest;
6. Your relationship with the FMU;
7. Suggestions for improvement.

Stakeholders who wish to give input and comment(s) can also access SIRIM QAS International at www.sirim-qas.com.my. or contact the undersigned to give comments or input in confidence. SIRIM QAS International welcomes input and comment(s) either public or confidential in whatever form most convenient and secure to you. We appreciate if the input or comment(s) is given prior to the conduct of the audit by using the attached reply slip. Your input and comment(s) is valuable to SIRIM QAS International in the auditing process.

Please be informed that your input and feedback will be kept confidential available only SIRIM QAS International and members of the audit team. SIRIM QAS International looks forward to receiving your comments.

Thank you for your cooperation.

Yours faithfully,



KAMINI SOORIAMOORTHY

Head

Food, Agriculture and Forestry Section

Management System Certification Department

SIRIM QAS International Sdn Bhd

Tel no : 03-55446448

Fax no : 03-55446763

Email : kamini@sirim.my

REPLY SLIP

Date :

Head
Food, Agriculture and Forestry Section
Management System Certification Department
SIRIM QAS International Sdn Bhd
Building 4, SIRIM Complex
No. 1, Persiaran Dato' Menteri
40700 SHAH ALAM
SELANGOR DARUL EHSAN

(attn: Kamini Sooriamoorthy)

No. Faks: 03-5544 6763

Invitation for stakeholders' comments on Kedah Forest Management Unit (FMU) for PEFC MTCS Forest Management Certification.

1. Your letter dated _____ refers.
2. I would like to inform that I have /have no comments on the _____ Forest Management Unit (FMU/FPMU) to be verified by the audit team during Stage 2/~~surveillance~~/~~recertification~~ audit on the FMU/FPMU.
3. My comments are as follows: (please attach comment if the space below is adequate)

4. I am willing/unwilling that my identity be revealed in the audit report and public summary of the forest management unit.

Name : _____

Designation : _____

Organization : _____

Signature : _____

Date : _____