



**PUBLIC SUMMARY  
SURVEILLANCE 3 AUDIT (2<sup>nd</sup> CYCLE) ON  
BORNION TIMBER FOREST MANAGEMENT UNIT  
FOR FOREST MANAGEMENT CERTIFICATION**

**Certificate Number: FMC-NF 00009  
Date of First Certification: 21 October 2016  
Audit Date: 21<sup>st</sup> - 23<sup>rd</sup> February 2023  
Date of Public Summary: 28<sup>th</sup> August 2023**

**Certification Body:  
SIRIM QAS International Sdn. Bhd.  
Block 4, SIRIM Complex  
No. 1, Persiaran Dato' Menteri  
Section 2, 40700 Shah Alam  
Selangor  
MALAYSIA  
Tel : 60-3-5544 6400/5544 6448  
Fax : 60-3 5544 6763  
Website : [www.sirim-qas.com.my](http://www.sirim-qas.com.my)**



## TABLE OF CONTENTS

	Page No.
<b>EXECUTIVE SUMMARY</b> .....	4
<b>1 INTRODUCTION</b> .....	5
1.1 Name of FMU .....	5
1.2 Contact Person and Address .....	5
1.3 General Background on the Bornion Timber FMU .....	5
1.4 Date First Certified .....	5
1.5 Location of the FMU .....	4
1.6 Forest Management System .....	4
1.7 Annual Allowable Cut/Annual Harvest under the Forest Management Plan .....	4
1.8 Environmental and Socioeconomic Context .....	6
 <b>2 AUDIT PROCESS</b> .....	 5
2.1 Audit Dates .....	5
2.2 Audit Team .....	5
2.3 Standard Used .....	5
2.4 Stakeholder Consultations .....	5
2.5 Audit Process .....	6
 <b>3 SUMMARY OF AUDIT FINDINGS</b> .....	 6
 <b><u>Attachments</u></b>	
Map of Bornion Timber FMU .....	14
Experiences and Qualifications of Audit Team Members .....	15
Comments Received from Stakeholders and Responses by Audit Team Leader .....	17
Surveillance 3 Audit Plan .....	18

## EXECUTIVE SUMMARY

This surveillance 3 audit on the Bornion Timber Forest Management Unit (unit 11) (hereafter referred as the (Bornion Timber FMU) was conducted on 21<sup>st</sup> -23<sup>rd</sup> February 2023. to assess the continued compliance of the overall forest management system of the Bornion Timber FMU against the requirements of the *Malaysian Criteria and Indicators for Forest Management Certification* [MC&I SFM] using the verifiers stipulated for Sabah.

The scope of this surveillance audit was limited to the forest management system and practices on the Permanent Reserved Forest (PRF) within the Bornion Timber FMU11.

This surveillance audit was conducted by a 3-member team comprising of Mohd. Annas Amin Hj. Omar (Lead Auditor), Puteri Arlydia Abdul (Auditor), and Azrul Ikhsan Mohamed (Auditor).

Based on the findings of this surveillance 3 audit, it was found that Bornion Timber FMU11 had continued to comply with the requirements of the MC&I SFM. This surveillance audit had resulted in the issuance of three (3) Minor Non-Conformity Reports (NCRs).

This public summary contains the general information on Bornion Timber FMU11 findings of the surveillance 3 audit, NCRs raised as well as the decision on the continued certification of the FMU.

## 1 INTRODUCTION

### 1.1 Name of FMU

Bornion Timber Sdn Bhd Forest Management Unit 11

### 1.2 Contact Person and Address

Name : Adam Ryan Goh Jun Xin  
Designation : Manager – Forest & Plantation Management  
Address : Mile 46, Jalan Offroad Sook – Tulid,  
89008 Keningau,  
Sabah  
Phone # : 088 240111/ 011 17599778  
Fax # : 088 240112

### 1.3 General Background on the Bornion Timber FMU

The Bornion Timber - FMU11 is under Timber Licence No. 03/97. The licensed area was granted by the Sabah State Government to Bornion Timber Sdn Bhd on 10th September 1997 and valid until 9 September 2097 under the Sustainable Forest Management License Agreement (SFMLA) No. 03/97 to manage the area based on sustainable forest management principles.

The FMU 11 has been split into two separate sub-management units for the purpose of forest management certification assessment and management as separate entities under Natural Forest (40,924.72 ha) and Forest Plantation (58,233.55 ha) regime respectively.

The certified area of natural forest covers of 40,924.72 hectares located from 116° 15' E to 116° 50' E longitude and 4° 40' N to 5° 30' N in the Sook District, Keningau, Sabah. The forest area under Natural Forest Management consists of Ulu Sg. Milian Forest Reserve (Block A - 30,452.04 ha) and part of Sapulut Forest Reserve (Block B - 10,472.68 ha). The production area is 31,245.78 ha and 9,678.94 ha as the conservation area.

The natural forest is managed under a 30-year rotation period. A 3<sup>rd</sup> Revision of Forest Management Plan (FMP) covering the period from 2022-2031 was presented during the audit, it was approved on 21<sup>st</sup> March 2022 by FDS. For this 3<sup>rd</sup> revision of the FMP (2022-2031), the AAC for the FMU has been revised at 25,515 m<sup>3</sup> per annum or 34.41 m<sup>3</sup>/ha for cutting cycles of 30 years.

A map of the FMU showing the significant features of the forest is attached in **Attachment 1**

### 1.4 Date First Certified

22 to 26 February 2016

### 1.5 Location of the FMU

The FMU is located between 4° 40' N, 116° 15' E and 5° 30' N, 116° 50' E longitude in the Sook District, Keningau, Sabah.

### 1.6 Forest Management System

The FMU had followed the principles of sustainable forest management (SFM) and the requirements of the Licence Agreement of the State government. A 3<sup>rd</sup> Revision of Forest Management Plan (FMP) 2022 to 2031 was presented during this audit. The FMP was approved on 21<sup>st</sup> March 2022 by FDS.

### 1.7 Annual Allowable Cut/Annual Harvest under the Forest Management Plan

The annual allowable cut (AAC) for the FMU had been set at 25,515 m<sup>3</sup> per annum or 34.41 m<sup>3</sup> /ha. During this surveillance audit, the size of the FMU is 40,924.72 ha.

## 1.8 Environmental and Socioeconomic Context

*Special Environmental Impact Assessment (SEIA) SFMLA 3/97 FMU 11 Bornion Timber Sdn Bhd* was produced in February 2003. The report had included ERT species. The FMP had incorporated mitigation measures identified in the EIA. The prescribed mitigation measures shall be implemented once harvesting conducted. The FMU also has established river buffer zones (30 m) as biological corridors along large rivers such as Sg. Pingas, Sg. Labau, Sg. Pinangah and Sg. Melikop. The FMU has set aside conservation and protection area with total area 9678.94ha. (23.74 %) which consisting of steep area, portion lower montane forest, lowland dipterocarp forest and water catchment area. The revised FMP had mentioned the protection of animal corridors with the maintenance of the protected forest belt.

Forest managers had recognized, respected, and collaborated with holders of duly recognised legal or customary tenure or use rights of the local communities. The Final Report of “Social Impact Assessment” for Bornion Timber Sdn. Bhd. (FMU No. 11) dated December 2016 was available. The SIA results were incorporated in the 3<sup>rd</sup> FMP: Natural Forest Management (2022-2031) for FMU 11 on land use and claim issues under Section 3.7 (Social-economic environment).

No traditional forest-related knowledge and practices of indigenous communities were used in the FMU in forest operations. However, the mechanism and fair and equitable compensation for the commercial utilisation of traditional forest-related knowledge and practices of indigenous peoples was available as evidenced in the FMU’s 2017 Standard Operating Procedure entitled “Management of Community Traditional and Practices Uses in FMU 11” (Document No: BTSB-SOP-CF-04).

Qualified villagers in the surrounding FMU area were employed. Based on documentation review, it was confirmed that Bornion Timber FMU has not employ or be involved in the employment of illegal migrant workers, child labour and forced labour.

## 2 AUDIT PROCESS

### 2.1 Audit Dates

21<sup>st</sup> - 23<sup>rd</sup> February 2023 (9 man-days)

### 2.2 Audit Team

1. Mohd Annas Amin Bin Haji Omar (Lead Auditor)
2. Puteri Arlydia binti Abdul (Forester)
3. Azrul Ikhsan bin Mohamed

The details on the experiences and qualifications of the audit team members are as in **Attachment 2**.

### 2.3 Standard Used

Malaysian Criteria and Indicators for Forest Management Certification [MC&I SFM] using the verifiers stipulated for Sabah.

### 2.4 Stakeholder Consultations

A stakeholder notification was issued in January 2023 for a period of one month inviting relevant stakeholders to give comments on the FMU. The comments by the stakeholders and responses by the audit team are shown in **Attachment 3**.

### 2.5 Audit Process

The audit was conducted primarily to evaluate the level of continued compliance of the Bornion Timber FMU11’s current documentation and field practices in forest management with the standard of performances (SOPs) listed in the MC&I SFM, using the verifiers stipulated for Sabah. For each Indicator, the auditors had conducted either a documentation review, consultation with the relevant

personnel of the FMU, local community or stakeholders or field audit or a combination of these methods. Depending on the compliance with the verifiers for a particular indicator, the auditors then decided on the degree of the FMU's overall compliance with the indicator and decided whether to issue a major or minor NCR or an OFI which is defined as follows:

- (i) a major NCR is a non-compliance with the requirements of the MC&I SFM;
- (ii) a minor NCR is a deviation or a lapse in complying with the requirements of the MC&I SFM; and
- (iii) an OFI is a situation where the auditor has noted an area of concern on the capability of the forest management system to achieve conformance to the requirements of the MC&I SFM but without sufficient objective evidence to support a non-conformance.

Consultations were held with local communities living adjacent to Bornion Timber FMU11 namely Kg. Mantanid, Kg. Pandiwan A, Kg. Pandiwan B and Kg. Kogupil. The audit team had also held meeting with the workers and staff of FMU.

The coverage of this surveillance audit is as shown in the surveillance Audit Plan in **Attachment 4**.

Bornion Timber Sdn.Bhd FMU 11 had sent a corrective action plan to the audit team to address the minor NCRs and the audit team had reviewed and accepted. The audit team had prepared an interim surveillance 3 audit report and sent it to Bornion Timber for comments. A second draft of the audit report which had incorporated the comments received from the Bornion Timber was then prepared.

### **3 SUMMARY OF AUDIT FINDINGS**

Based on the findings of this surveillance 3 audit, it was found that the Bornion Timber had continued to manage Bornion Timber FMU11 in compliance with most of the requirements of the MC&I SFM. This surveillance 3 audit had resulted in the issuance of three (3) Minor NCRs.

The audit team had reviewed, verified, and accepted the corrective action plans by the Bornion Timber to address the Minor NCRs raised during this surveillance 3 audit. However, corrective actions plan for Minor NCR shall be verified by the audit team during the next audit.

The audit team had also verified the corrective actions taken by the Bornion Timber to address the four (4) Minor NCR and one (1) OFI which were raised during the previous audit.

On indigenous peoples' rights, mechanisms had been put in place by the FMU to resolve conflicts and grievances between the FMU and local communities. The Milian-Sapulut Community Forestry Committee (MSCFC) was formed to ensure that the communities were informed, engaged, and their concern about potential impact of forest operations were adequately addressed. The membership of MSCFC-NFM consists of population from nearby villages including Kg. Simbuan, Kg. Sg. Mantanid, Kg. Maatol, Kg. Pandiwan, Kg. Tataluan, Kg. Langkuku, Kg. Kagupil, Kg. Tompusison. Kg. Solog and Kg. Melugus. Pertaining to Native Customary Rights, the management of Bornion Timber FMU11 had updated the SOP on "Management of Community Disputes in FMU 11" to resolve disputes over tenure and use rights.

About Criterion 6.10, there was no conversion of the FMU to forest plantations or other non-forest land uses during the intervening period since the last audit. Conversion of natural forest into non-forest land use had not occurred within the FMU.

As there was no Major NCR raised during this surveillance 3 audit, and Minor NCR will be verified in the next audit, the audit team had therefore recommended that the Certificate for Forest Management for Bornion Timber FMU be maintained.

The summary on the findings of the surveillance 3 audit on the Bornion Timber FMU against the requirements of the MC&I SFM are as follows:

Principle	Strengths	Weaknesses
<b>Principle 1</b> <b>Compliance With Laws and Principles</b>	<p>The forest management had maintained records of all relevant national, local laws, regulations and policies related to forest management, stipulated in the MC&amp;I (SFM) fundamental for the FMU management.</p> <p>Forest managers demonstrated an understanding of the federal, state and local laws and regulatory framework.</p> <p>Current list of all legally prescribed fees, royalties, taxes, and other charges was available at the Camp Office</p> <p>The records of payment made to Forestry Department Sabah since 2008 to 2023 were available during the audit.</p> <p>The forest managers were aware of all the binding international agreements.</p> <p>Documentation of any conflicts between laws, regulations and these principles and criteria was made available in the Forest Management Plan of Bornion Timber FMU.</p> <p>Efforts by FMU to control encroachment, illegal harvesting, hunting, fishing and illegal settlement, and other unauthorized activities were evidenced by monitoring vehicles and individual entering the FMU area through guarded entry posts.</p>	<p>There was no negative finding</p>
<b>Principle 2</b> <b>Tenure and Use Rights and Responsibilities</b>	<p>The legal provisions for the establishment and protection of the forest reserve in the forest management unit (FMU) were specified in the "Sustainable Forest Management License Agreement" ref: SFMLA: 03/97, dated 10<sup>th</sup> September 1997 till 9<sup>th</sup> September 2097. The agreement was between Bornion Timber Sdn Bhd and the State Government of Sabah.</p> <p>Forest managers has supported legally recognised mechanisms for resolving land claims through establishment of BTSB-SOP-CF-02 revision September 2021 "Management of Community Claim and Compensation".</p> <p>There was no legal case on land claim from the villagers against BTSB FMU. This has been confirmed by documentation review and stakeholder consultation with local communities Kg. Kagasa , Kg. Panginatan , Kg Alab Dulu , Kg. Batu Lunguyan, Kg. Kg Kilo and Kg Kuit and Forest Department Sook during this audit.</p>	<p>There was no negative finding</p>



Principle	Strengths	Weaknesses
	<p>Records in the form of map, report and photo on local community use of land (burial ground, orchard, water catchment area) within the FMU by local communities were maintained.</p> <p>The community representatives attending the MSCFC were aware of the Forestry Department instructions. Those with ancestral land and graveyards within the certified area were allowed to visit or collect their orchard produce from their old farm.</p> <p>Consultations with local communities has confirmed that the related matter on land claim and land use was discussed in the MSCFC meetings.</p>	
<b>Principle 3 Indigenous People's Rights</b>	<p>An SOP entitled "<i>Management of Community Dispute in FMU 11</i>" dated April 2018 was established and implemented by using the "<i>Community Grievances and Action Taken Record</i>" form to record of grievances, disputes or comments received from the communities.</p> <p>The FMU did not make use of indigenous land and hence delegation of control with free, prior and the issue of obtaining informed consent by the local communities does not arise.</p> <p>Local communities confirmed that their land use in the certified area has not threatened or diminished their resources or tenure rights by FMU activities within the certified area, based on documentation review and stakeholder consultation with local communities.</p> <p>The revised FMP showed important watershed areas for 12 villages related to the certified area were identified. The gravesite at Compartment 200 has been identified and clearly marked on the ground.</p> <p>The traditional forest-related knowledge and practices of indigenous communities were not used in the FMU in forest operations. However, the FMU has established Standard Operating Procedure entitled "<i>Management of Community Traditional and Practices Uses in FMU 11</i>" (Document No: BTSB-SOP-CF-04).</p>	There was no negative finding
<b>Principle 4 Community Relations and</b>	The FMU had provided training, retraining, local infrastructure, facilities and social program for all levels of its employees.	Bornion Timber FMU has submitted requisition for deduction of salary for accommodation through

Principle	Strengths	Weaknesses
<b>Workers' Rights</b>	<p>Annual training program for Bornion Timber FMU staffs were available for 2022/2023 and the training conducted for year 2022/2023 were verified.</p> <p>Based on documentation review, it was confirmed that Bornion Timber FMU has not employ or be involved in the employment of illegal migrant workers, child labour and forced labour.</p> <p>Site inspection it was confirmed that safety and operational equipment's appropriate and in good working condition in the workplace.</p> <p>Safety and Health Committees had been established by Bornion Timber FMU. No Fatal accidents were reported for the year 2021/2022. The information on all laws/regulations covering occupational safety and health has been disseminated by the FMU to all their workers.</p> <p>There were provisions for FMU staff and workers to freely organise into union of their own choice and undertake collective bargaining. The FMU has a written policy on freedom of association titled 'Policy Statement on Labor Rights' dated 9<sup>th</sup> January 2015.</p> <p>Mechanisms to resolve grievances involving loss or damage affecting the local people's legal or customary rights, property, resources, or their livelihoods, caused by forest plantation management operations is described in the SOP for 'Community Claim and Compensation (BTSBSOP-CF-02)'.</p>	<p>'Permohonan Permit Potongan Daripada Gaji di Bawah Seksyen 113(4) Ordinan Buruh (Sabah Bab 67)' on 22nd June 2022. To date of audit, no approval has been received from Labour Department of Sabah (Keningau), hence the deduction has already been made for Workers Id 10006048,100010139 and 100180089 as per sampled through payslip for January 2023, December 2022 and November 2022.</p> <p>Therefore, a <b>Minor NCR LYD 01/2023</b> for <b>Indicator 4.3.3</b> was raised.</p> <p>Social Impact Evaluation December 2022 has been completed. However, the following elements were not clearly addressed:</p> <ol style="list-style-type: none"> <li>The planning for mitigation of social impact due to operation activities for natural forest</li> <li>The significant impact to local communities with regards to burial sites and religious site</li> </ol> <p>The affected local communities have yet to have access to social impact evaluation December 2022 as the MSCFC (Milian-Sapulut Community Forestry Committee) were not yet conducted for 2023</p> <p>Therefore, <b>Minor NCR LYD02/2023</b> for <b>Indicator 4.4.1</b> was raised.</p>
<b>Principle 5 Benefits From the Forest</b>	<p>Investments and reinvestments were made in forest management, including for forest administration, research, human resource development, protection, economic, conservation environmental and social aspects, consistent with the tenure of the FMU. Annual Work Plan for 2023 including estimated budget were verified.</p> <p>Forest management operations and their guidelines took consideration of the environmental aspect of the activities such as buffer zone for conservation area, environmental monitoring, etc. Currently, there is no logging operation in the FMU</p>	<p>There was no negative finding.</p>

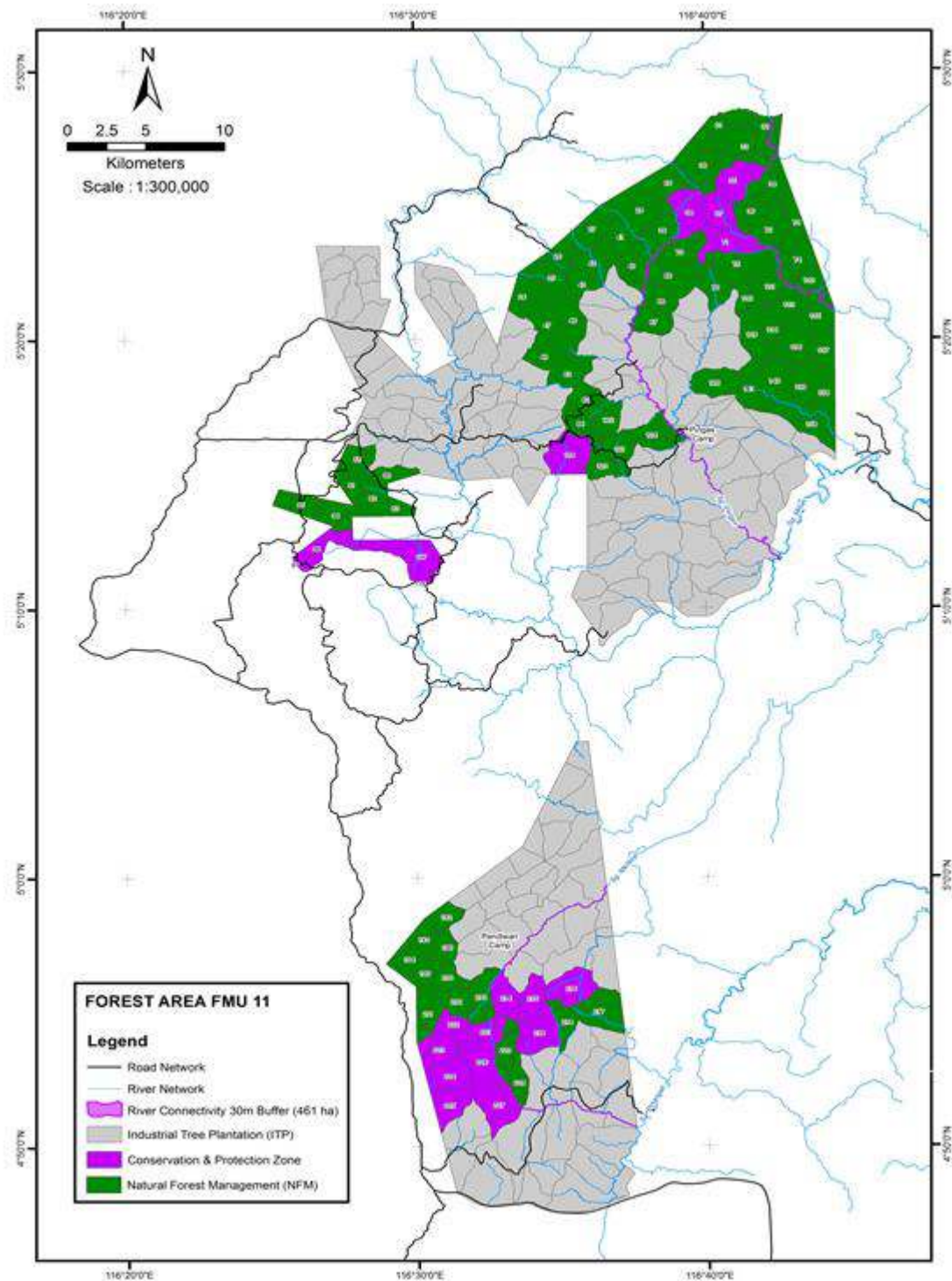
Principle	Strengths	Weaknesses
	<p>area.</p> <p>Data from 32 PSPs were used in management planning towards forest resource optimal use which includes monitoring growth and yield and AAC calculation for future harvesting volumes.</p> <p>Even though, there was no logging activities during this audit, training on technique of reduced impact logging has been conducted on 16 June 2022.</p> <p>Since the FMU is scheduling to start the logging operation in 2023, the FMU rely on other source of income, that is from ITP and fruit tree from their orchard for income generation.</p> <p>Consultation with local communities surrounding the FMU indicated that non-timber forest products were collected for their personal use.</p> <p>Guidelines for identifying and establishing representative conservation and protection areas (BTSB-SOP-CP-04); Identify and Demarcate Sensitive Areas for the Protection of Soil and Water (Riparian Marking- BTSB-SOP-PD-02-01) and Marking of Steep Area (BTSB-SOP-PD-03-01); Identification of HCVF and other protected areas (BTSB-SOP-CP-01); And identification and protection of RTE species and their habitats (BTSB-SOP-CP-03) are available in the form of SOPs.</p> <p>There was no timber and important nontimber forest products harvested since previous audit.</p>	
<b>Principle 6 Environmental Impact</b>	<p><i>Special Environmental Impact Assessment (SEIA) SFMLA 3/97 FMU 11 Bornion Timber Sdn Bhd</i> was produced in February 2003. The report had included ERT species. The FMP had incorporated mitigation measures identified in the EIA.</p> <p>An SOP (Standard Operating Procedure) Identification and Protection of Rare, Threatened and Endangered (RTE) Species and their Habitats BTSB-SOP-CP-03 had been prepared and verified during the audit.</p> <p>The FMU has set aside conservation and protection area with total area 9,678.94 hectares (23.65 %) which consisting of steep area, portion lower montane forest, lowland dipterocarp forest and water catchment area. Among the conservation</p>	

Principle	Strengths	Weaknesses
	<p>area are (i) Bornion Educational Trail (Bornion Rainforest Research Area) in Compartment 119, (ii) 44 Belian Plot (<i>Eusideroxylon zwageri</i>) in Compartment 124 and (iii) the Rafflesia Plot in Compartment 210.</p> <p>Staffs, workers, and community have been briefed on endangered, rare and threatened species.</p> <p>The FMU had established a procedure to assess post-harvest in the SOP BTSB-SOPFD-02 dated 2nd May 2015 - Silvicultural Operations in Natural Forest and SOP Enrichment Planting Operations.</p> <p>Representative areas of existing forest ecosystem had been demarcated and mapped for protection with the criteria stated in the HCV report.</p> <p>There were no logging activities carried out during this audit. RIL Operation Guidebook (FD Sabah) Third Edition, Environmental Impact Assessment (EIA), and Guideline for Forest Harvesting (logging) were available for harvesting operation. Harvesting would be conducted in accordance to the RIL specifications with pre-felling and post-felling inventories conducted.</p> <p>Chemicals were not used in forest operation except for paints and fuel.</p> <p>The scheduled waste at camp has been disposed by registered contractor Legenda Bumimas Sdn Bhd.</p> <p>Biological control agents have not been used in the management.</p> <p>There was no plan for converting the forest area to plantations as the area planted with rubber was separated another FMU. Conversion of natural forest into non-forest land use had not occurred within the FMU.</p>	
<b>Principle 7 Management Plan</b>	<p>The Revised FMP, 3<sup>rd</sup> Forest Management Plan (2022 -2031) for FMU11 was made available during the audit, it was approved by Forest Department Sabah, on 21<sup>st</sup> March 2022 had incorporated the items listed from a) to j) in Criterion 7.1.</p> <p>Forest manager was found to be aware of new scientific and technical information pertinent to the management of the area to be certified.</p>	There was no negative finding

Principle	Strengths	Weaknesses
	<p>The FMU has conducted a comprehensive survey and monitoring of the wildlife in its area of operation for 2022, to evaluate the status and trends of the wildlife populations and to identify any Rare, Threatened, and Endangered (RTE) species that may require special protection or management.</p> <p>Forest managers has clearly defined and assigned specific roles and responsibilities of the forest worker to ensure effective implementation of the forest management plan.</p> <p>The FMU has provided training facilities for identified personnel to undergo skill training. List of training programmes conducted for 2022 and 2023 was made available during the audit.</p> <p>Summary of Forest Management Plan has been prepared, implemented and made available to the public through website link as follows: <a href="https://borniontimber.com/wp-content/uploads/2023/02/FOREST-MANAGEMENT-PLAN-EXECUTIVE-SUMMARY.pdf">https://borniontimber.com/wp-content/uploads/2023/02/FOREST-MANAGEMENT-PLAN-EXECUTIVE-SUMMARY.pdf</a></p>	
<b>Principle 8 Monitoring and Assessment</b>	<p>Appropriate monitoring procedures for ecological and environmental impacts in accordance with various guidelines of the Sabah Forestry Department appropriate to the intensity of forest operations were developed.</p> <p>Relevant information necessary to monitor on the various items in Criterion 8.2 has been gathered by FMU: They are (a) yield of forest products (no logging), (b) growth rates and regeneration, (c) composition and observed changes in flora and fauna, (d) Environmental and social impacts, and (e) management costs, productivity, and efficiency.</p> <p>Even though there was no logging operation been conducted during the audit, an SOP for Chain of Custody (COC) [BTSB-SOP-LP-0] was available and verified. The SOP outlined the flow of the COC process so that the origin of the logs could easily be determined.</p> <p>Summary of results of monitoring indicators was made available to the public via website <a href="http://www.bornion.com/monitoring.html">www.bornion.com/monitoring.html</a>.</p>	<p>Procedure to monitor social impacts titled “Social Impact Assessment &amp; Monitoring” document number BTSB-SOP-CF-03 dated September 2021 did not mention on the frequency of the monitoring.</p> <p>Therefore, a <b>Minor NCR AZR01/2023</b> for <b>Indicator 8.1.2</b> was raised.</p>
<b>Principle 9 Maintenance of High</b>	The FMU has assessed High Conservation Values present in the Licenced Area, based on the WWF-Toolkit for Malaysia.	There was no negative finding

Principle	Strengths	Weaknesses
<b>Conservation Values</b>	<p>The FMU has updated the report in 2023 and titled it “Report of High Conservation Value (Natural Forest &amp; Forest Plantation)”.</p> <p>List of relevant stakeholders consulted regarding HCV area was made available to auditors. The list include NGO, Government Agencies, Universities, and local communities. Regular briefings and meetings with the local communities were conducted to raise awareness on RTE conservation.</p> <p>The FMP summary entitled “Public Summary of HCVF Management by Bornion Timber Sdn. Bhd. FMU 11-Natural Forest” was available and accessible to the public latest updated on 1<sup>st</sup> February 2023 through <a href="https://borniontimber.com/wp-content/uploads/2023/02/HCV-management-Natural-Forest.pdf">https://borniontimber.com/wp-content/uploads/2023/02/HCV-management-Natural-Forest.pdf</a></p> <p>The annual monitoring activities were carried out according to the “Work Plan for Annual Monitoring of HCV’s NFM 2022/2023” and the “HCVF Monitoring Activity Report”. The results and findings of the annual monitoring activities were used to evaluate the effectiveness of the HCVF management and to identify any gaps or challenges. The monitoring report was verified during the audit.</p>	

## Map of Bornion Timber FMU



## Experiences and Qualifications of Audit Team Members

Names of Audit Team	Role	Qualification and Experience
Mohd Annas Amin Bin Haji Omar	Lead auditor/ forester	<p><b>Academic Qualification:</b>  <i>Diploma In Forestry, UPM</i>  <i>B. Sc. In Forestry, UPM</i></p> <p><b>Work Experience:</b>            Six Years as Assistant Forest Officer At Perak State Forestry Department from 2013-2018. Main Responsibility Is Assisting District Forest Officers In Administrative Work, Forest Development And Forest Operations.</p> <p>Conduct Forest Enforcement Team Activities Such as The Prevention of Illegal Logging. Appointed As Raid Officer in Raid Eradicating Illegal Refinery in Kinta Manjung Forest District. Also Appointed as Investigation Officer in A Case Involved Ayer Chepam Forest Reserve and Cased Prosecuted in Court.</p> <p><b>Training / Research Areas:</b>            Attended And Pass the Following Training Programmes:</p> <ul style="list-style-type: none"> <li>• Auditor Training Course On MC&amp;I Sustainable Forest Management 18/08/2020 - 18/08/2020</li> <li>• Smeta- Sedex Members Ethical Trade Audit (Awareness &amp; Auditor Course) 20/10/2021 - 21/10/2021</li> <li>• MTCS Auditor Training Course 09/07/2018 - 12/07/2018</li> <li>• Lead Auditor Integrated Management Systems (Ims) ISO 9001, ISO 14001 &amp; Ohsas 18001/ISO 45001 13/08/2018 - 18/08/2018</li> <li>• Coc Auditor Training 19/12/2018 - 20/12/2018</li> <li>• RSPO P&amp;C 5-Day Lead Auditor Course 09/03/2020 - 13/03/2020</li> <li>• Training On Indigenous People 04/10/2021 - 04/10/2021</li> <li>• FMC Workshop 23/11/2021 - 24/11/2021</li> <li>• Audit Report Writing &amp; NCR 25/06/2018 - 25/06/2018</li> <li>• MTCS Auditor Training Course 09/07/2018 - 12/07/2018</li> <li>• Lead Auditor Integrated Management Systems (Ims) ISO 9001, ISO 14001 &amp; Ohsas 18001/ISO 45001 13/08/2018 - 18/08/2018</li> <li>• Coc Auditor Training 19/12/2018 - 20/12/2018</li> <li>• Culture Transformation Program 04/04/2019 - 04/04/2019</li> <li>• Workshop For Msp0 Sc 22/08/2019 - 22/08/2019</li> <li>• Calibration Workshop For RSPO Workshop P&amp;C (Session 2) 28/01/2020 - 28/01/2020</li> <li>• SIA Workshop 30/01/2020 - 30/01/2020</li> <li>• Training Ems For FMC Auditor 12/02/2020 - 12/02/2020</li> <li>• Training Ohsas For FMC Auditor 11/02/2020 - 11/02/2020</li> <li>• RSPO P&amp;C 5-Day Lead Auditor Course 09/03/2020 - 13/03/2020</li> <li>• ISO /Iec 17021 12/06/2020 - 12/06/2020</li> <li>• Principles Of Conformity Assessment 12/06/2020 -</li> </ul>



		<p>12/06/2020</p> <ul style="list-style-type: none"> <li>• RSPO Pc Workshop 22/12/2020 - 23/12/2020</li> <li>• Training On Indigenous People 04/10/2021 - 04/10/2021</li> <li>• FMC Workshop 23/11/2021 - 24/11/2021</li> <li>• Program Siri Bicara Integriti Bagi Anggota Kerja Kumpulan Sirim Dan Anak-Anak Syarikatnya 20.9 20/09/2021 - 20/09/2021</li> <li>• MSPO Workshop 2022 06/07/2022 - 07/07/2022</li> <li>• General Workshop For Mscd 29/08/2022 - 29/08/2022</li> <li>• Legal Awareness Osha Act 2020 30/08/2022 - 30/08/2022</li> <li>• RSPO P&amp;C Calibration Workshop [Session - 2] 22/09/2022 - 22/09/2022</li> <li>• RSPO P&amp;C Calibration Workshop (Session - 2) 22/09/2022 - 22/09/2022</li> <li>• RSPO P&amp;C 5-Day Lead Auditor Course 09/03/2020 - 09/03/2020</li> <li>• Training On Indigenous People 04/10/2021 - 04/10/2021</li> <li>• FMC Workshop 23/11/2021 - 23/11/2021</li> </ul>
Puteri Arlydia Binti Abdul	Auditor/forester	<p><b>Academic Qualification:</b> B.Sc of Forestry (Forest Production), University Putra Malaysia.</p> <p><b>Work Experience:</b> 1 year with Forestry Department Peninsular Malaysia (JPSM) 2007-2008, 3 years with Forest Plantation Development Sdn Bhd (Wholly owned by MTIB) 2008 – 2011, 1 year with Transparency International Malaysia 2011-2012, 3 years with Intertek Certification International Sdn Bhd 2012-2015 and with Sirim QAS International from 2015 onwards. Her working experience cover forest elements among others, Geographic Information System, Remote Sensing, Forest Governance Integrity and Local Communities programs and auditing in ISO 9001 (Quality), ISO 14001 (Environment), PEFC Chain of Custody and PEFC MC&amp;I (both Natural and Plantation Forest).</p> <p><b>Training / Research Areas:</b> Was attending and pass in the following training programmes:</p> <ul style="list-style-type: none"> <li>• ISO 9001: 2008 Lead Auditor Course dated 19-23/03/2012</li> <li>• MC&amp;I (Natural and Plantation) Lead Auditor Course 9-10/07/2015</li> <li>• Training on ISO 9001:2015 (final version) dated 21/09/2015</li> <li>• ISO 14001: 2004 Lead Auditor Course dated 18-22/05/2015</li> <li>• Aspect and Impact Mitigation and Environmental Laws dated 27/05/2016</li> <li>• Schedule Waste Handling dated 1/06/2016</li> <li>• ISO 14001:2015 dated 18/09/2017</li> <li>• PEFC CoC by MTCC dated 6 &amp; 14/12/2017</li> </ul>
Azrul Ikhsan Mohamed	Auditor	<p><b>Academic Qualification:</b> Diploma in Agriculture, Universiti Putra Malaysia Kampus Bintulu Bachelor of Science with Honours (Plant Resource Science and Management), Universiti Malaysia Sarawak.</p> <p><b>Work Experience:</b> Five years of Experience in the field of Forestry, 2 Years of Forest Plantation as Assistant Plantation Manager in Forestry Assets SDN</p>

		<p>BHD in the year from 2015 to 2017, and 4 Years in Natural Forest as Forest Manager in RELIWOOD SDN BHD in the year 2018 – 2021. Main responsibility is Assisting and Manage in the administrative work, forest development, and forest operations based on the MC&amp;I SFM standard. Work closely with relevant stakeholders on the development of the Forest such as Enrichment planting, HCV collaboration, Improvement of the Reduced impact logging, and developing procedures.</p> <p><b>Training / Research Areas:</b></p> <ul style="list-style-type: none"> <li>• Auditor Training Course on Forest Management Certification Under the Malaysian Timber Certification Scheme (MTCS) – (13<sup>th</sup> – 15<sup>th</sup> October 2021)</li> <li>• SIRIM LEAD AUDITOR COURSE INTEGRATED MANAGEMENT SYSTEMS (IMS) ISO 9001, ISO 14001 &amp; ISO 45001 (LIMS02) – (25th - 29th October 2021)</li> </ul>
--	--	--

**Comments Received from Stakeholders and Responses by Audit Team Leader**

<b>No.</b>	<b>Comments/Issues Raised</b>	<b>Response by Audit Team</b>
1	None	None
2		

## Surveillance 3 Audit Plan

DAY	TIME	PROGRAM		
		Auditor 1 (Annas)	Auditor 2 (Azrul)	Auditor 3 (Lydia)
<b>Day 0</b>  <b>20 February 2023</b>  <b>(Mon)</b>		<ul style="list-style-type: none"> <li>Travel from KLIA to Kota Kinabalu <b>(MH2610; 0935-1215)</b></li> <li>Travel from Kota Kinabalu to FMU base camp</li> <li>Briefing by Audit Team Leader on the audit plan</li> </ul>		
<b>Day 1</b>  <b>21 February 2023</b>  <b>(Tue)</b>	9.00 – 10.30 am	<ul style="list-style-type: none"> <li>Opening Meeting with representatives of FMU</li> <li>Briefing session by Forest Manager of the FMU</li> <li>Evaluation of changes to the management of the FMU</li> <li>Check on progress of planned activities aimed at enhancing the operation system to achieve improvement in overall performance</li> <li>Check on complaints and follow-up actions</li> <li>Evaluate on internal audit and management review</li> <li>Verification of NCRs raised during the previous audit.</li> <li>Stakeholder Consultation Sabah Forestry Department Sook District.</li> </ul>		
	10.30 am – 5.00 pm	<ul style="list-style-type: none"> <li>Documentation review               <ul style="list-style-type: none"> <li>○ Principle 1 – Compliance with Laws and Principles</li> <li>○ Principle 5 – Benefits from the forest</li> <li>○ Principle 6 – Environmental Impact</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Documentation review               <ul style="list-style-type: none"> <li>○ Principle 7 – Management Plan</li> <li>○ Principle 8 – Monitoring and Assessment</li> <li>○ Principle 9 – Maintenance of High Conservation on Value Forests</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Documentation review               <ul style="list-style-type: none"> <li>○ Principle 2 – Tenure and Use Rights and Responsibilities</li> <li>○ Principle 3 – Indigenous Peoples' Right</li> <li>○ Principle 4 – Community Relations and Workers' Right</li> </ul> </li> </ul>
	5.00 – 5.30 pm	<ul style="list-style-type: none"> <li>Review of Day 1 Findings by Audit Team Leader</li> </ul>		
<b>Day 2</b>  <b>22 February 2023</b>  <b>(Wed)</b>	8.00 am – 5.00 pm	Site visits: <ul style="list-style-type: none"> <li>HCVF – Salt Lick Cpt 120 Hs Ulu Sg Milian</li> <li>HCVF- Cpt 119 Conservation area.</li> <li>SW store/workshop</li> <li>Monitoring Invasive Plant- Cpt 120,124</li> <li>Outer boundary Cpt 119 between Stateland</li> </ul>	Site visits: <ul style="list-style-type: none"> <li>Outer boundary – Cpt 195-Stateland</li> <li>Permanent sample plot : Cpt 211</li> <li>Pre Tagging Cpt 228</li> <li>Riparian Buffer Cpt 228</li> <li>Stumping at Camp 63 (non certified area)</li> </ul>	Site visits: <ul style="list-style-type: none"> <li>Consultation with local communities:               <ul style="list-style-type: none"> <li>-Kg. Kogupil</li> <li>-Kg. Pandiwan A</li> <li>-Kg Pandiwan B</li> <li>-Kg Mantanid</li> </ul> </li> </ul>
	5.00 – 5.30 pm	<ul style="list-style-type: none"> <li>Review of Day 2 Findings by Audit Team Leader</li> </ul>		

<b>Day 3</b>  <b>23 February 2023</b> <b>(Thu)</b>	8.00 am – 2.00 pm	<ul style="list-style-type: none"> <li>• Continue any unfinished documentation review</li> </ul>	<ul style="list-style-type: none"> <li>• Continue any unfinished documentation review</li> </ul>	<ul style="list-style-type: none"> <li>• Consultation with staff and workers</li> <li>• Continue any unfinished documentation review</li> </ul>
	2.00 – 5.00 pm	<ul style="list-style-type: none"> <li>• Closing meeting</li> </ul>		

End of Report