SIRIM QAS INTERNATIONAL	**MANAGEMENT SYSTEM CERTIFICATION**
	APPLICATION FOR TRANSFER OF CERTIFICATE

1.	Name of organization	
2.	Address	
3.	Standard	
4.	Scope of certification	
5.	Name of issuing Certification Body	
6.	Accreditation body of issuing Certification Body	
7.	Original certification date	
8.	Expiry date of certificate	
9.	Date and duration (in audit days) of initial certification audit or last recertification audit	
10.	Date and duration (in audit days) of the last audit, if different from above	
11.	Reason(s) for seeking transfer of certificate	
12.	Status of complaints and action taken (if any)	
13.	Please provide details of any current engagement with regulatory authority(ies) in respect of legal	

Please provide copies of the following:
1. Current certificate of applicable management system
2. Initial or most recent recertification audit report
3. Latest surveillance audit report (if any)
4. Non-conformity Reports from the last audit and evidence of close-out

Declaration:
1) *I hereby declare that the above-mentioned certification is still valid. It has not been suspended nor under the threat of suspension.*
2) *I shall permit the current issuing certification body to provide copy of related records to SIRIM QAS International*

Signature of authorised representative : _____ Date : _____

Name : _____ Position : _____

SIRIM Group is committed in ensuring the confidentiality, protection, security and accuracy of your personal information made available to SIRIM GROUP in accordance with the Personal Data Protection Act 2010. It is your obligation to ensure that all personal information submitted and retained is accurate, not misleading, updated and complete in all aspects. SIRIM Group and/or its employees or authorized officers or agents will not be responsible for any personal information submitted by you that is inaccurate, misleading, incomplete or not updated. Please refer to our Personal Data Protection Policy at http://www.sirim.my/privacy for further information.

SIRIM provides services with the highest standards of integrity which forms the foundation of its vision to be the best partner for innovation. Therefore, SIRIM employees SHALL NOT accept any personal gifts from external parties and give any personal gifts to external parties. This policy is aimed to prevent any conflict or conflict of interest in any ongoing or potential business dealings with SIRIM and its subsidiaries.

FOR SIRIM QAS INTERNATIONAL USE ONLY:

COMMUNICATION WITH ISSUING CERTIFICATION BODY

1. Name of the issuing certification body: _____

Note: All communications records shall be attached (e.g. email, telephone conversations notes, etc.)

	Responded
	Not responded

Remarks/ reasons for no response:

_____

_____

Prepared by Sales Personnel : _____ Date : _____

(Name)